



1060 Main Street, River Edge, NJ 07661

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INFECTION CONTROL POLICIES AND PROCEDURES

January 1, 2023

In light of recent outbreaks of FLU, RSV, COVID-19 and COLDS, this document contains policies and procedures that will be implemented for all in-person courses at NJHPDI. It will be modified as needed to reflect the most current recommendations from CDC, OSHA, ADA and NIOSH.

IN-PERSON COURSE PROTOCOL (VACCINATION AND/OR POSITIVE TEST RESULT)

- Prior to attending an in-person course, all attendees must either be fully vaccinated for COVID-19 OR provide proof that they have tested positive for COVID-19 (PCR test result). Email us a copy of your COVID-19 vaccine card OR your positive test results to info@njhpdi.com
- All our NJHPDI staff has been vaccinated.
- All speakers, sponsors, staff, attendees and visitors will have their temperatures taken before entering the classroom by an NJHPDI faculty or staff member using an infrared touchless thermometer. If their temperature is below 100 and no symptoms are present, the attendee/speaker is cleared to enter the classroom. Anyone with the following symptoms: fever, chills, cough, shortness of breath, difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea or vomiting and diarrhea should stay home.
- All attendees are required to perform hand hygiene with a hand sanitizer or traditional hand washing in the bathroom before entering the classroom.

FACE MASKS

- Masks are highly recommended.
- We do reserve the right to require attendees to wear a mask if they are coughing, sneezing or have a runny nose, and to isolate from the lunchroom.
- We do require all attendees to wear masks during hands-on operative procedures.

CLEANING AND DISINFECTION

- Classrooms and rest room are cleaned and disinfected before and after each class/meeting. Areas include tables (desks), chairs, light switches, door knobs, hand rails, etc.
- Normal routine cleaning will be done with soap and water and disinfection will be done using an EPA-approved disinfectant effective for use against COVID-19.

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- In addition, attendees, speakers and staff who begin to feel sick or exhibit symptoms common to COVID-19 will be sent home immediately.
- As per the CDC, if an attendee is diagnosed with COVID-19, all attendees, speakers and staff that came into contact with that attendee will be contacted.

HAND HYGIENE

- NJHPDI will maintain adequate equipment and supplies for staff and attendees to wash and sanitize hands periodically. This includes soap, hand sanitizer containing at least 75 percent alcohol, paper towels, tissues, disinfectant wipes, face coverings (as feasible), and no-touch/foot pedal trash cans.
- Attendees, staff and speakers will be provided adequate break time to wash hands regularly.

VENTILATION

- NJHPDI maximizes fresh air
 - Continuously through our ventilation system
 - Additionally through portable HEPA filtration units placed in the classroom during hands-on procedures
 - Windows that can be opened for additional outside air.

EDUCATION AND TRAINING

- If requested, NJHPDI provides training for attendees regarding COVID-19, including information on sanitization, hand hygiene, and social distancing practices and protocols.
- NJHPDI provides training for faculty and staff on appropriate sanitization, hygiene and social distancing standards.

The above policies and procedures will be posted on NJHPDI's website and provided to students and staff in advance of the anticipated date for implementation.